



**MEDWAY
WATERSPORTS**

BOOKING FORM

Medway Watersports
Approach Road, The Strand,
Gillingham, Kent, ME7 1TT

01634 582100

www.medwaywatersports.co.uk

sails@medwaywatersports.co.uk

Contact Name

Group/School Name

Address

Tel No.

Mobile No.

Email.

Medway Watersports:

Activity:

Dates:

No. sessions:

Session times

No. participants:

Participants ages:*

Cost per session:

Cost/course:

Please note: Bookings will only be confirmed upon return of completed booking form. Please make sure that you **read the terms and conditions overleaf and sign**, before returning your booking form.

*Consent forms for each participant under 18 years of age must be completed fully and submitted with your booking application or handed to the Senior Instructor at the start of the course.



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Conditions of booking

Confirmed bookings will be charged, with no reduction for non-attendees or cancellations without the minimum cancellation notice.

Provisional bookings

A provisional booking can be taken, but will only be confirmed upon receipt of a completed and signed booking form prior to the activity date.

Cancellation

One full weeks notice is required to cancel a session, a full charge will be made if this is not received.

All cancellations must be notified through the main administrative office.

Parental consent for under 18 years

Parental consent forms are required and must be handed in before the start of a session/course and remain with the centre. Without a completed parental consent form students will not be able to take part in the activities.

Booking Groups

When booking groups, it is important to have as much information about the group, i.e. participants with learning difficulties or challenging behaviour. The maximum number may be reduced in some cases to give the best possible service.

The group leader is to notify the senior instructor on arrival of any student with any existing medical conditions.

Expectation of the accompanying leader/teacher

The group leader/teacher shall remain with the group throughout the session. It is the expectation that the leader/teacher accompanying the group should be prepared to assist in the safety boat whilst the group is afloat.

It is recommended that all participants for water-based activities should be able to swim or have confidence in the water. It is the responsibility of the group leader/teacher to notify the instructor upon arrival of any non-swimmers within the group.

Further information

Buoyancy aids will be supplied and must be worn by all going afloat (or in the case of activities at Cliffe anyone also going onto the pontoons).

The instructor may refuse to allow participants to take part in an activity if the participant has not come with adequate clothing (recommended kit lists are on the activity information sheets).

Please be aware, that unless stated, photos, video or materials produced may be used by Medway Watersports Centre for publicity purposes.

We reserve the right to cancel a session due to adverse weather conditions or lack of sufficient qualified staff. Medway Watersports Centre accepts no responsibility for personal property belonging to users of their centres.

I have read and agree to the conditions set out in the terms above.

Signed

Date

Print Name

Position