Privacy Policy

The policy: This privacy policy applies to all who use our site and services at Medway Watersports Trust Ltd. It explains how we comply with the GDPR (General Data Protection Regulation), the DPA (Data Protection Act) [pre GDPR enforcement] and the PECR (Privacy and Electronic Communications Regulations).

This policy will explain areas of our business and this website that may affect your privacy and personal details, how we process, collect, manage and store those details and how your rights under the GDPR, DPA & PECR are adhere to. Additionally, it will explain the use of cookies or software, advertising or commercial sponsorship from third parties and the download of any documents, files or software made available to you (if any) on this website. Further explanations may be provided for specific pages or features of this website in order to help you understand how we, this website and its third parties (if any) interact with you and your computer / device in order to serve it to you. Our contact information is provided if you have any questions. sails@medwaysports.co.uk

The DPA & GDPR May 2018

We and this website complies to the GDPR (General Data Protection Regulation) which came into effect from May 2018. We will update this policy accordingly after the completion of the UK's exit from the European Union.

Who we are

Our website address is: http://www.medwaywatersports.co.uk

What personal data we collect and why we collect it

Personal data is collected from you when you register for our services – make bookings, volunteering or enter into correspondence with us.

The information we collect about you as an individual enquiring or the person with parental responsibility for the child you are registering for our services

- Contact data e.g. name, contact details (email, phone, address etc)
- Personal data e.g. date of birth, gender, ethnicity, medical information etc
- Financial e.g. account details, credit/debit card details, financial transactions
- Social e.g. criminal, professional status (job title, salary etc), etc

The collection by us of any health or special care related information is so that we can ensure our services are run safely and the interests of your child are protected while in our care.

We use personal data collected from you principally for the purposes of marketing, providing our services or when responding to your enquiry.

Information we provide to third parties

We do not provide any personal data about you or your child to a third party.

Retaining and Deletion of Data

We comply with our legal obligations in relation to the retention and deletion of personal data.

If personal data is kept it will be due to legal or regulatory requirements, personal data shall be kept for no longer than is necessary for the purposes for which it is being processed.

Your rights

The GDPR creates some new rights for individuals and strengthens some of the rights that existed under the DPA. The GDPR provides the following rights for individuals. Accordingly, you should read the relevant laws and guidance from the regulatory authorities for a full explanation of these rights.

Your principal rights under data protection law are:

- 1. The right to be informed
- 2. The right of access
- 3. The right to rectification
- 4. The right to erasure
- 5. The right to restrict processing
- 6. The right to data portability
- 7. The right to object
- 8. Rights in relation to automated decision making and profiling.

Access to your information, correction and erasure

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email or write to us at the following address sails@medwaysports.co.uk

We may make a small charge for this service. We want to make sure that your personal information is accurate and up to date.

You may ask us to correct or remove information you think is inaccurate.

We will never lease, distribute or sell your personal information to third parties unless we have your permission or the law requires us to.

In processing your order, we may send your details to, and also use information from, credit reference agencies and fraud prevention agencies.

Security

We will always hold your information securely.

To prevent unauthorised disclosure or access to your information, we have implemented strong physical and electronic security safeguards.

Cookies

This website uses cookies to better the users experience while visiting the website. As required by legislation, where applicable this website uses a cookie control system, allowing the user to give explicit permission or to deny the use of /saving of cookies on their computer / device.

What are cookies? Cookies are small files saved to the user's computers hard drive that track, save and store information about the user's interactions and usage of the website. This allows the website, through its server, to provide the users with a tailored experience within this website.

Users are advised that if they wish to deny the use and saving of cookies from this website on to their computers hard drive they should take necessary steps within their web browsers security settings to block all cookies from this website and its external serving vendors or use the cookie control system if available upon their first visit.

Embedded content from other websites

Articles on this site may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.

Website Visitor Tracking

This website uses tracking software to monitor its visitors to better understand how they use it. The software will save a cookie to your computers hard drive in order to track and monitor your engagement and usage of the website, but will not store, save or collect personal information.

Adverts and Sponsored Links

This website may contain sponsored links and adverts. These will typically be served through our advertising partners, to whom may have detailed privacy policies relating directly to the adverts they serve.

Clicking on any such adverts will send you to the advertisers website through a referral program which may use cookies and will track the number of referrals sent from this website. This may include the use of cookies which may in turn be saved on your computers hard drive. Users should therefore note they click on sponsored external links at their own risk and we cannot be held liable for any damages or implications caused by visiting any external links mentioned.

Downloads & Media Files

Any downloadable documents, files or media made available on this website are provided to users at their own risk. While all precautions have been undertaken to ensure only genuine downloads are available users are advised to verify their authenticity using third party antivirus software or similar applications.

We accept no responsibility for third party downloads and downloads provided by external third-party websites and advise users to verify their authenticity using third party anti-virus software or similar applications.

Contact & Communication With us

Users contacting us through this website do so at their own discretion and provide any such personal details requested at their own risk. Your personal information is kept private and stored securely until a time it is no longer required or has no use.

Where we have clearly stated and made you aware of the fact, and where you have given your express permission, we may use your details to send you products/services information through a mailing list system. This is done in accordance with the regulations named in 'The policy' above.

External Website Links & Third Parties

Although we only look to include quality, safe and relevant external links, users are advised to adopt a policy of caution before clicking any external web links mentioned throughout this website.

We cannot guarantee or verify the contents of any externally linked website despite our best efforts. Users should therefore note they click on external links at their own risk and we cannot be held liable for any damages or implications caused by visiting any external links mentioned.

Social Media Policy & Usage

We adopt a Social Media Policy to ensure our business and our staff conduct themselves accordingly online. While we may have official profiles on social media platforms users are advised to verify authenticity of such profiles before engaging with or sharing information with such profiles. We will never ask for user passwords or personal details on social media platforms. Users are advised to conduct themselves appropriately when engaging with us on social media.

There may be instances where our website features social sharing buttons, which help share web content directly from web pages to the respective social media platforms. You use social sharing buttons at your own discretion and accept that doing so may publish content to your social media profile feed or page. You can find further information about some social media privacy and usage policies in the resources section below.

Resources & Further Information

- Overview of the GDPR General Data Protection Regulation
- Data Protection Act 1998
- <u>Privacy and Electronic Communications Regulations 2003</u>
- The Guide to the PECR 2003
- <u>Twitter Privacy Policy</u>
- Facebook Privacy Policy
- <u>Google Privacy Policy</u>
- Linkedin Privacy Policy
- Instagram Privacy Policy

Changes to our Privacy Policy

This privacy policy may change from time to time in line with legislation. Please check our page from time to time to observe any changes in our policy.

This privacy policy was last updated on 4 March 2020